

Office**Name**

Chairman of the Board & President
Vice President
Secretary
Chief Financial Officer
Assistant Secretary/Newsletter Editor

Donald L. Tait
Darlene McInnes
Ken Stelter
Marilyn Pryor
Kathy Tait

The officers so elected accepted their respective offices, and thereafter the Chairman presided at the meeting, and the Secretary acted as Secretary of the meeting.

ACCOUNTING YEAR

The Chairman suggested that the Board next consider adoption of an accounting year. On motion duly made, seconded, and unanimously carried, the following resolution was adopted:

RESOLVED: That this corporation adopt an accounting year as follows:

Date accounting year begins: January 1

Date accounting year ends: December 31

PRINCIPAL OFFICE LOCATION

After discussion, and on motion duly made and seconded, the following resolution was unanimously adopted:

RESOLVED: That the principal office for the transaction of the business of this corporation shall be located at 5013 Mindora Dr., Torrance, California, unless and until changed by resolution of this Board.

ESTABLISHMENT OF BANK ACCOUNT

The Chairman suggested that the directors consider providing for the deposit and disbursement of corporate funds, and authorizing certain officers to be responsible for deposit and disbursement. On motion duly made, seconded, and unanimously carried, the following resolution was adopted:

RESOLVED: That the President and CFO of this corporation, acting jointly on behalf of the corporation, are authorized to open such bank accounts as may be necessary or appropriate for the conduct of this corporation's business, provided that any such bank accounts shall require the signature of at least two officers of this corporation on all checks drawn on such accounts, that all resolutions required by the depository banks with respect to such accounts are hereby adopted, and that the Secretary of this corporation is authorized to certify to any bank the adoption of the resolution in the form used by that bank.

INCORPORATION EXPENSES

In order to provide for payment of the expenses of incorporation and organization of the corporation, on motion duly made, seconded, and unanimously carried, the following resolution was adopted:

RESOLVED: That the corporation, through its Chief Financial Officer, is authorized and directed to pay the expenses of incorporation and organization of this corporation.

EXEMPTIONS FROM FEDERAL AND STATE TAXES

The Chairman explained that federal and state tax exemptions are available to certain nonprofit corporations. On motion duly made, seconded, and unanimously carried, the following resolution was adopted:

RESOLVED: That the President consult with legal counsel to ascertain the availability of exemptions from taxation under the federal and state tax laws, and if such exemptions are available, the President is authorized and directed to execute and file all necessary applications for exemption from those taxes with the appropriate state and federal tax authorities, and to pay necessary filing fees.

STATEMENT BY DOMESTIC NONPROFIT CORPORATION

On motion duly made, seconded, and unanimously carried, the following resolution was adopted:

RESOLVED: That the President is authorized and directed to execute and file with the office of the California Secretary of State, at the times required by law, the annual statement required by the California Corporations Code to be filed by domestic nonprofit corporations.

TAX IDENTIFICATION NUMBER

The Chairman stated that there was a need to secure a federal Tax identification number for use on certain tax returns and statements. On motion duly made, seconded, and unanimously carried, the following resolution was adopted:

RESOLVED: That the appropriate officers of this corporation are authorized and directed to make such filings and applications necessary to secure for the corporation a federal Tax identification number.

APPOINTMENT
OF
INITIAL DIRECTORS
OF
SOUTH COAST JACK RUSSELL TERRIER CLUB, INC.
(A California Nonprofit Mutual Benefit Corporation)

The undersigned, being the sole incorporator of SOUTH COAST JACK RUSSELL TERRIER CLUB, INC. elects the following individuals as the initial directors of that corporation, with full power to take whatever action is needed to perfect the formation of that corporation:

Donald L. Tait
Ken Stelter
Michelle Davies
Darlene McInnes
Marilyn Pryor

Dated: 10/4/98


Darlene McInnes, Incorporator

WAIVER
OF
NOTICE AND CONSENT

SOUTH COAST JACK RUSSELL TERRIER CLUB, INC.
(A California Nonprofit Mutual Benefit Corporation)

The following directors of **SOUTH COAST JACK RUSSELL TERRIER CLUB, INC.**, a California nonprofit mutual benefit corporation, waive notice of and consent to the holding of a meeting of the board of directors of that corporation on October 4, 1998 at 5350 Strohm, #22, North Hollywood, California, and consent to the transaction of any and all business which properly may be brought before that meeting of the board of directors.

"DIRECTORS"

10/4/98
Date

Donald L. Tait
Donald L. Tait

Oct 4, 98
Date

Ken Stelter
Ken Stelter

Oct. 4, 1998
Date

Michelle Davies
Michelle Davies

10/4/98
Date

Darlene McInnes
Darlene McInnes

10/4/98
Date

Marilyn Pryor
Marilyn Pryor

CERTIFICATE OF SECRETARY

OF

SOUTH COAST JACK RUSSELL TERRIER CLUB, INC.

I certify that I am the duly elected and acting Secretary of **SOUTH COAST JACK RUSSELL TERRIER CLUB, INC.**, a California nonprofit mutual benefit corporation, that the above Minutes, consisting of six (6) pages, constitute a true and complete reproduction of the Minutes of the first meeting of the Board of Directors of this corporation as adopted by the Board of Directors on October 4, 1998, and that they have not been amended or modified since that date.

Executed on October 4, 1998 at Burbank, California.



Ken Stelter, Secretary

At this time Attorney Joseph F. Look turned the meeting over to President Don Tait. Don thanked Mr. Look and Darlene McInnes for all the work they did to accomplish the Incorporation in 10 months. A big thank you also went to Bill Knapp for letting us use his Studio to have the meeting in.

Liability insurance was discussed and Don appointed Darlene to get Insurance Estimates including Officers and Directors Liability.

TREASURERS REPORT - Marilyn Pryor distributed reports - we have \$11,689.84 in the bank and Total Assets of \$11,972.52. MOTION by Michelle Davies - 2nd by Darlene to accept the Treasurers Report. MOTION PASSED.

MOTION by Marilyn - 2nd by Don to block out Breeders in the Directory that are not in compliance with the Breeders Code of Ethics and conflicting organizations. MOTION PASSED

MOTION by Don - 2nd by Ken for Don to prepare a form letter to be mailed to people who are not in Compliance with "conflicting organizations", based on the format of JRTCA's letter. MOTION PASSED.

MOTION by Don - 2nd by Ken that Michelle find a Chairperson for Nominations - the person can not be on the Board or running for an Office on the Board. Duties of the Nominating Chairperson are to seek and present nominees at the Annual Meeting. Close Nominations on Jan 31,99. Coordinate mailing of numbered ballots to Members in good standing as of Jan 31,99. The ballots are to be on post paid cards. Present a list of nominees to the Newsletter Editor for publication in the Jan/Feb issue of GO-TO-GROUND. Receive mailed ballots - ballots must be postmarked

no later than April 1, 1999. Receive ballots at the Spring Trial until noon (12:00 Noon) on Saturday April 10, 1999. Results of the Election are to be announced at the Trial on Sunday April 11, 1999 at Noon.

COMMITTEE REPORTS

SPRING TRIAL - Jo Paddison and Mary Abbot will co-chair the Trial April 10 and 11, 1999.

AGILITY - Heidi Ryan reported that at Trials the "Practice Time" will be determined by the Trial Chair and the Agility Chair. We badly need some new equipment. **MOTION** by Don - 2nd by Marilyn to spend \$800.00 to get as much of the equipment as we can. **MOTION PASSED.**

OBEDIENCE - Suzanne Birdsall

RACING - Darryl Kemp - Darlene reported that Bob Franklin will work the Trial for a nominal fee to train the Club Members on the fine points of Racing.

GO-TO-GROUND - Greg Boyland - everything going well.

HOSPITALITY - Cheryl Costello and Joyce Glen

NEW BUSINESS

TRAILER - Jack and Marilyn Pryor will try to find a trailer that will accomodate the Clubs Trial equipment.

RUSSELL RESCUE - Ken Stelter - Thanks to the efforts of many people the Rescue has placed over 50 Russells so far this year. The Rescue badly needs a plain paper fax - looking back in the files from earlier this year the thermal fax copies are badly deteriorated. **MOTION** by Don - 2nd by Darlene that a plain paper fax be purchased with Rescue Funds, not to exceed \$350.00. **MOTION PASSED.**

MOTION by Don - 2nd by Michelle now that we are incorporated we apply to Los Angeles as a recognized Rescue to receive Jack Russells from them, **MOTION PASSED**

BONDING OF TREASURER - **MOTION** by Ken - 2nd by Don that a Bond will not be required for the Treasurer. **MOTION PASSED.**

NEXT MEETING - The Annual Meeting will be held on Saturday Dec. 5 Marilyn will chair the event. The Location will be announced at a later date.

MOTION by Darlene - 2nd by Michelle to adjourn. **MOTION PASSED.**

Respectfully Submitted,

Ken Stelter, Secretary